



**CRIS Listing Transfer Permission Form**

**Fax To: 330-232-8502**

(Attention Heather Shupe, CRIS Membership & IDX Administrator 330-376-0015 ext.4.)

**Full Listing Transfer Form** - To be used only if all office listings are to be transferred from the original listing office to the new listing office (See Status Options Below)

This form must be completed in order to complete the reassignment of a listing(s) to another broker. All information on this form is required to be filled out completely and accurately prior to processing along with owner signature approving the release.

Original Listing Company Name: \_\_\_\_\_

**Name & Signature** of Original Listing Broker: \_\_\_\_\_

Name of Agent if Applicable: \_\_\_\_\_

**To Be Transferred To:**

New Listing Company Name: \_\_\_\_\_

**Name & Signature** of New Listing Broker: \_\_\_\_\_

Name of Agent if Applicable: \_\_\_\_\_

**Transfer Information:**

Date the Transfer Is To Occur: \_\_\_\_\_

Status to Transfer: Select One

All Listings    All Active Listings    All Active and Pending Listings    Other \_\_\_\_\_ (Explain)

**Original Listing Broker To Choose One Option:**

**Option 1:**

I hereby release this listing to be transferred via original MLS number to the New Listing Company as specified above. I understand that it is not a CRIS obligation to notify active/previous sellers of this transfer request. CRIS assumes all necessary permissions have been granted.

Signature of Original Listing Broker: \_\_\_\_\_

**Option 2:**

I hereby release this listing to be transferred to the new listing company as specified above but do not permit the transfer to occur via current MLS number and the new listing company must re-enter this data under a new MLS number per my request. I understand that it is not a CRIS obligation to notify active/previous sellers of this transfer request. CRIS assumes all necessary permissions have been granted.

Signature of Original Listing Broker: \_\_\_\_\_