



Address: P.O. Box 2999 Akron, OH 44309
Phone: 330-376-0015 **Toll free:** (888) 434-0657 **Fax:** 800-650-1902

CRIS Office Assistant Application
(All Data Submitted is Held in Confidence For all Purposes)

All questions must be answered in full prior to processing this application or it will be returned.

Name: _____

Phone/Cell: _____ Voice Mail: _____

E-mail: _____

Company Name: _____

Company Address: _____

Business Phone #: _____ ID Assigned: _____

Date: _____

(Signature of Applicant)

(Signature of Broker/Manager)

Please Note: The broker/manager will be responsible for changing passwords if/when the Office Assistant leaves and retains ultimate responsibility to CRIS.

As stated in Section 9 (m) of the CRIS Rules & Regulations: For access to the CRIS system by an unauthorized third party as a result of disclosure of Participant or their licensees PIN, regardless of whether such disclosure is intentional, negligent or inadvertent, Participant shall be liable to CRIS, at CRIS's option for liquidated damages as follows:

- 1) For the first instance of an unauthorized third-party who gains access to CRIS by means of Participant or licensees PIN, liquidated damages in the amount of Five Hundred Dollars (\$500.00); and
- 2) For the second instance of an unauthorized third-party who gains access to CRIS by means of Participants or licensees PIN, liquidated damages in the amount of One Thousand Dollars (\$1,000.00); and
- 3) For the third instance of an unauthorized third-party who gains access to CRIS by means of Participants or licensees PIN, revocation of Subscriber's right to use CRIS.