



Listing Information (RED* indicates required field)

Listing Information ("/" indicates comment field) 60 characters maximum

*Property Type **RESIDENTIAL** Parcel # _____ *Office ID _____
 *Agent ID _____ Co-Office ID _____ Co-Agent ID _____ *Area _____
 Subdivision _____ *County _____
 Location: *Street # -Modifier _____ Direction _____ *Street Name _____
 Suffix _____ P-Direction _____ Unit # _____ *City _____ *Zip _____
 Cross Street _____ *Map Coordinates _____

Special Comp. Type Auction / _____ Graduated / _____ Variable / _____
 Bonus Type Acceptable Date / _____ Acceptable Price / _____ Full Price / _____
 Other / _____ Bonus Amount \$ _____

***Bath Type: Full**
 Basement / _____
 Lower / _____
 First Flr / _____
 Master / _____
 2nd flr / _____
 Third Flr / _____
 None / _____
***Bath Type: Half**
 Basement / _____
 Lower / _____
 First Flr / _____
 Master / _____
 2nd flr / _____
 Third Flr / _____
 None / _____
 Land Use Code _____
 Flood Zone (A / B / C) Circle One _____
 Avail for Auction (Y / N) Circle One _____
 Cross Reference (Y / N) Circle One _____
 MLS C.R. # _____
 Owner/Agent (Y / N) Circle Yes or No _____

***Listing Price** _____
 Value Range Price _____
***Agreement Type** _____
 (Exclusive Right, ER Vari Rate, ER BE Vari Rate, ER Buyer Exclusion, Exclusive Agency, EA Vari Rate, EA Buyer Exclusion, EABE Vari Rate)
 Public Viewable (R.com/IDX) _____
 Show Address to Public (Y / N) Circle One _____
 Picture Provided by: (Agent / None) _____
 Gas Budget/Mo _____ / _____
 Elec Budget/Mo _____ / _____
***Commission:**
***Buyer Agency** _____ (\$ or %)
***Sub Agency** _____ (\$ or %)
***Variable (Y / N)** _____
***Bedroom count** _____
***Bath Full count** _____ Half _____
 Size(s) *Approx Sq.Ft. _____
***Sq. Ft. Source** _____
 Lot Size (SF or Acres) _____
 Lot Size Source / _____

***Year Blt** _____ and, if applicable (New Const/Under)
***Listing Date** _____
***Expiration Date** _____
***School District:** _____
 High School Name _____
 Middle School Name _____
 Elementary Name _____
 Special Schl Name _____
 Occupant Type (O / V / T / U) Circle One _____
 Owner Name _____
 Owner Phone _____
 Occupant Name _____
 Occupant Phone _____
 Showing Instructions: _____
***Style A** _____ (1 Sty, 1-1/2 Sty, 2 Sty, 2-1/2 Sty, 3 Sty, 3Lvl Split, 4Lvl Split, Bi-Lvl, Raised Ranch, Mobile-Owned Land, Mobile- Leased Land, Other) Circle One or write Style A on Line

Marketing Remarks (Max 400 characters):

Agent-Only Remarks (Max 200 characters):

Direction to Property (Max 100 characters):

Property Details:
 Style B _____ / _____
 (Architectural, Bungalow, Cape, Century, Colonial, Contemporary, Conventional, French, Georgian, Historical, Mobile, Mobile X2, Modern, Modular, Patio, Ranch, Saltbox, Spanish, Tudor, Victorian, Other)
***Total Rooms** _____ / _____
***Total Fireplaces** _____ / _____
***Total RE Taxes/Half** _____ / _____
 All Spcl Asmt Inc (Y / N) / _____

Masonite / _____
 Redwood / _____
 Rough Hewn / _____
 Shingles / _____
 Stone / _____
 Stucco / _____
 Vinyl / _____
 Wood / _____
 Other / _____

Cedar Shake / _____
 Fiberglass / _____
 Flat / _____
 Metal / _____
 Pitched / _____
 Rubber / _____
 Slate / _____
 Tar/Gravel / _____
 Tile / _____
 Wood Shingles / _____
 Other / _____
 New / _____
 1-5 Years / _____
 5+ -10 Years / _____
 10+ -15 Years / _____
 15+ Years / _____
 Unknown / _____

***Basement**
 Common / _____
 Crawl / _____
 Full / _____
 Partial / _____
 Slab / _____
 Walk-out / _____
 Other / _____
 None / _____

Amenities
 Broadband Intnt Avl / _____
 Elec Dmd Mr / _____
 Gazebo / _____
 Pavillion / _____
 Guest House / _____
 Golf Available / _____
 Pool House/Cabana / _____
 Sauna/Spa / _____
 Shed/Outbuilding / _____
 Tennis Court / _____
 Walking Path/Trail / _____
 Whirlpool/Hot Tub / _____
 Other / _____
 Playground / _____
 Pool-Indoor / _____
 Pool-Inground / _____
 Pool-Above Grd / _____
 Horse Barn / _____
 Picnic Area / _____

Porches/Deck
 Back / _____
 Deck / _____
 Porch / _____
 Enclosed / _____
 Balcony / _____
 Front / _____
 Patio / _____
 Screened / _____
 Side / _____
 Wrap Around / _____
 None / _____
 Other / _____

***Exterior Construction**
 Aluminum / _____
 Asbestos / _____
 Asphalt / _____
 Block / _____
 Brick / _____
 Cedar / _____
 Log / _____

***Roof**
 Asphalt / _____

Fences
 Brick Wall / _____

Seller's Initials _____



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- Chain Link / _____
- Invisible Pet / _____
- Iron / _____
- Rail / _____
- Stone wall / _____
- Wood / _____
- Vinyl / _____
- Full / _____
- Partial / _____
- Privacy / _____
- Combination / _____
- Other / _____

***Garage # of Cars** _____ / _____

***Garage Features** _____

- Attached / _____
- Detached / _____
- Multiple / _____
- Built-in Under / _____
- Carport / _____
- Tandem / _____
- Attic Access / _____
- Door Opener / _____
- Drain / _____
- Electric / _____
- Extra Storage / _____
- Heated / _____
- Utility Sink / _____
- Water-Cold only / _____
- Water Hot/Cold / _____
- Other / _____
- None / _____

***Driveway**

- Blacktop / _____
- Brick / _____
- Concrete / _____
- Gravel / _____
- Add'l Parking / _____
- Circular / _____
- Shared / _____
- Turn Ard Area / _____
- Other / _____
- None / _____

Lot Features

***Lot Size Front** _____ / _____

***Lot Size Depth** _____ / _____

***Lot Dimensions** _____

Lot Number _____

***Lot Site**

- Under 1/2 Acre / _____
- Add'l Land Avail / _____
- Beach Front / _____
- City Lot / _____
- Corner Lot / _____
- Cul-de-Sac / _____
- Dead End St / _____
- Dock / _____
- Golf Crs / _____
- Hillside / _____
- Horses Permitted / _____
- Irregular / _____
- Lake Front / _____
- Lake Priv/Acc / _____
- Leased Land / _____
- Oil/Gas Well / _____
- Pond / _____
- River Front / _____
- Sidewalks / _____
- Spring/Creek / _____
- Treed / _____
- Wetlands / _____
- Woods / _____
- Not Applicable _____
- Other _____

View

- Valley / _____
- City View / _____
- Golf Crs / _____
- Lake / _____
- Pond / _____
- Park / _____

- River / _____
- Stream / _____
- Woods / _____
- Other / _____

Interior Features

***Heating Type**

- Baseboard / _____
- Dual / _____
- Forced Air / _____
- Heat Pump / _____
- Hot Air Gravity / _____
- Hot Water / _____
- Radiant / _____
- Space Heaters / _____
- Steam / _____
- Zoned / _____
- Other / _____

***Heating Fuel**

- Coal / _____
- Electric / _____
- Dual / _____
- Gas / _____
- Geothermal / _____
- Oil / _____
- Propane / _____
- Solar / _____
- Wood / _____
- Other / _____

***Water & Sewer**

- Aeration / _____
- Cistern / _____
- Plumbing-Copper / _____
- Plumbing-Galv / _____
- Plumbing Plastic / _____
- Pond/Spring / _____
- Priv Co Water / _____
- Priv Co Sewer / _____
- Public Water / _____
- Public Sewer / _____
- Septic Tank / _____
- Storm Sewer / _____
- Water Treatmt / _____
- Well / _____
- Other / _____

***Water Heater**

- 30 Gallon / _____
- 40 Gallon / _____
- 50 Gallon / _____
- 75 Gallon / _____
- 80+ Gallon / _____
- Electric / _____
- Gas / _____
- Geothermal / _____
- Oil / _____
- Propane / _____
- Solar / _____
- Rented / _____
- Multiple Heaters / _____
- Tankless on Demand / _____
- Other / _____

***Air Conditioner**

- Central / _____
 - Electric / _____
 - Gas / _____
 - Geothermal / _____
 - Wall / _____
 - Window / _____
 - Other / _____
 - None / _____
- Insulation Wall Rvalue _____
- Insulation Ceil Rvalue _____

Additional Features

Home Own Asso _____

HOA Fee \$ _____ / _____

HOA Fee Freq (A / M / Q / S) / _____

Disability Features

- ADA Approved / _____
- Chair Lift / _____
- Elevators / _____
- Ramp / _____
- Bath / _____
- Kitchen / _____
- Railing / _____
- Roll-in Shower / _____
- Wide Doorway / _____
- Other / _____
- None / _____

Financing

Available Financing

- Assumable / _____
- Cash / _____
- Conv-less 20% / _____
- Conv 20% More / _____
- Exchange/Trade / _____
- FHA/VA / _____
- Land Contract / _____
- Lease/Option / _____
- Lease Purchase / _____
- Mortgage by Seller / _____
- Seller Assisted / _____
- Other / _____

Current Mortgage Type

- Assumable / _____
 - Blanket / _____
 - Conventional / _____
 - FHA / _____
 - Fixed / _____
 - Land Contract / _____
 - Private / _____
 - Repo/REO / _____
 - VA / _____
 - Variable / _____
 - Other / _____
 - None / _____
- Assum Mort Bal \$ _____ / _____
- Assum Mort Rate _____ % / _____
- Asm Rmning Trm _____

Possession

(5, 10, 15, 30, TOT, Leased, Nego, Other)

***Showing Instructions**

- Advance Notice / _____
 - Call Agent / _____
 - Call Office / _____
 - Call Seller / _____
 - Key In Office / _____
 - Supra Elec Box / _____
 - Other Lock Box / _____
- Internal Show Instruction _____

Tools

- Appraisal / _____
- Appraisal FHA/VA / _____
- Blueprints/Drawing / _____
- Easements / _____
- Flow Test / _____
- Home Inspection / _____
- Home Warranty / _____
- Leases / _____
- Prop. Disc'l / _____
- Restrictions / _____
- Septic Test / _____
- Sign / _____
- Survey / _____
- Termite Inspect / _____
- Water Test / _____
- Well Test / _____
- Other / _____
- None / _____



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Intrnt Sites/Exclude

Ohio.com / _____

PCAOR.com / _____

Realtor.com / _____

YCAR.org / _____

IDX / _____

Water Soft-rented / _____

Wet Bar / _____

Whirlpool / _____

Wire/Cable TV / _____

Wire/Cable Internet / _____

Wire/ComNetwork / _____

Other / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Room Information

Miscellaneous Rooms

Add'l Liv Ste / _____

Attic / _____

Balcony / _____

Bonus Room / _____

Computer Room / _____

Den / _____

Exercise Room / _____

Family Room / _____

1st flr Bath / _____

1st flr Bed / _____

1st flr Laundry / _____

1st flr Mstr BA / _____

1st flr Mstr Bed / _____

1st flr Utility Rm / _____

2nd flr Laundry / _____

Florida Room / _____

Foyer / _____

Foyer 2 Story / _____

Great Room / _____

Indoor Pool / _____

Laundry / _____

Laundry Closet / _____

Laundry Room / _____

Library / _____

Loft / _____

Media Room / _____

Nursery / _____

Office / _____

Pantry / _____

Recreation Rm / _____

Sauna / _____

Solarium / _____

Steam Room / _____

Studio / _____

Sun Room / _____

Workshop / _____

Other / _____

Dining Area

Breakfast Bar / _____

Breakfast Room / _____

Dinette / _____

Eating Area / _____

Frml Dining Rm / _____

Nook / _____

Kitchen Room Size

_____ x _____ Level (1 2 3 4 B L)

Kitchen Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Great Room Size

_____ x _____ Level (1 2 3 4 B L)

Great Room Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Ceiling Fan / _____

Circle One / _____

Kitchen Room Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Great Room Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Kitchen Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Great Room Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Stove / _____

Woodburn / _____

Other / _____

Dinette Room Size

_____ x _____ Level (1 2 3 4 B L)

Dinette Room Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Living Room Size

_____ x _____ Level (1 2 3 4 B L)

Living Room Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Dinette Room Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Living Room Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Dinette Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Living Room Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Dining Room Size

_____ x _____ Level (1 2 3 4 B L)

Dining Room Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Living Room Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Dining Room Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Dining Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Appliances/Equipment

Air Cleaner Elec / _____

Air Clnr/Filter / _____

Attic Fan / _____

Audio Sys / _____

Ceiling Fan / _____

Central Vacuum / _____

CO Detector / _____

Dehumidifer / _____

Dishwasher / _____

Dryer / _____

Freezer / _____

Fuel Monitor / _____

Garbage Disposal / _____

Gas Grill / _____

Hot Tub/Spa / _____

Humidifier / _____

Indoor Grill / _____

Intercom / _____

Lawn Sprinkler / _____

Microwave / _____

Oven / _____

Range / _____

Refrigerator / _____

Satel' Dish-owned / _____

Satel' Dish-rentd / _____

Security Lights / _____

Security System / _____

Skylight / _____

Smoke Detector / _____

Sump Pump / _____

Trash Compactor / _____

Video System / _____

Washer / _____

Water Soft-owned / _____

Family Room Size

_____ x _____ Level (1 2 3 4 B L)

Family Room Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Dining Room Size

_____ x _____ Level (1 2 3 4 B L)

Dining Room Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Family Room Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Dining Room Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Dining Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Family Room Fireplace (2 entries allowed)

Artificial / _____



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Master Bedroom Size

_____ x _____ Level (1 2 3 4 B L)

Master Bedroom Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Master Bed Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Master Bed Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Bedroom 2 Size

_____ x _____ Level (1 2 3 4 B L)

Bedroom 2 Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Bedroom 2 Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Bedroom 2 Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Bedroom 3 Size

_____ x _____ Level (1 2 3 4 B L)

Bedroom 3 Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Bedroom 3 Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Bedroom 3 Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Bedroom 4 Size

_____ x _____ Level (1 2 3 4 B L)

Bedroom 4 Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Bedroom 4 Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Bedroom 4 Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Other Name _____

or enter Code # _____ (See Codes Below)

Size _____ x _____ Level (1 2 3 4 B L)

Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Other Room 1 Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Other Rm 1 Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Other Name _____

or enter Code # _____ (See Codes Below)

Size _____ x _____ Level (1 2 3 4 B L)

Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Other Room 2 Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Other Rm 2 Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Other Name _____

or enter Code # _____ (See Codes Below)

Size _____ x _____ Level (1 2 3 4 B L)

Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Other Room 3 Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Other Rm 3 Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Other Name _____

or enter Code # _____ (See Codes Below)

Size _____ x _____ Level (1 2 3 4 B L)

Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Other Room 4 Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Other Rm 4 Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Other Name _____

or enter Code # _____ (See Codes Below)

Size _____ x _____ Level (1 2 3 4 B L)

Flooring
(Carpeting, Ceramic, Linoleum, Marble, Parquet, Slate, Vinyl, Wood, Other)

Circle One / _____

Ceiling Fan / _____

Other Room 5 Window (up to 2 entries)

Curtains / _____

Drapes / _____

Blinds / _____

Mini Blinds / _____

Sheers / _____

Vertical Blinds / _____

Combination / _____

Other / _____

Other Rm 5 Fireplace (2 entries allowed)

Artificial / _____

Gas / _____

Heatalator / _____

Insert / _____

Stove / _____

Woodburn / _____

Other / _____

Other Room Codes	
1-Add'l Living Ste	17-Library
2-Attic	18-Loft
3-Balcony	19-Media Room
4-Bathroom	20-Nursery
5-Bedroom #5	21-Office
6-Bonus Room	22-Other
7-Breakfast Room	23-Pantry
8-Breezeway	24-Parlor
9-Computer Room	25-Porch
10-Deck	26-Porch Encl
11-Den	27-Recreation Rm
12-Exercise Room	28-Sauna
13-Eating Room	29-Sitting Room
14-Florida Room	30-Solarium
15-Foyer	31-Steam Room
16-Laundry Room	32-Studio
	33-Sun Room
	34-Utility Room
	35-Wardrobe Room
	36-Workshop